

CPA Member #: \_\_\_\_\_  
 Non-member

Name: \_\_\_\_\_ Email (required): \_\_\_\_\_

SESSIONS	<i>*cours en français</i>	LENGTH	CPD HRS	PRICE	NOTES
<b>WEDNESDAY, MAY 8 (SAINT JOHN)</b>					<ul style="list-style-type: none"> <li>Book early as many sessions have limited capacities.</li> <li><b>FULL PAYMENT must be received at time of registration.</b></li> <li>Registration will <b>CLOSE</b> at 4:00 pm on Friday, April 26, 2019.</li> </ul> <p><b>MEALS:</b> Will you be attending lunch on the days of your sessions?  <input type="checkbox"/> Yes  <input type="checkbox"/> No</p> <p>Do you have any food allergies? If YES, please specify:            _____            _____            _____</p> <p><b>EARLY BIRD REGISTRATION:</b> 20% discount is applicable to all sessions until 4 pm on April 12.</p> <p><b>CANCELLATION POLICY:</b> Registered participants may apply for cancellation on individual sessions for a refund of 80% of the fees paid. Cancellation requests must be submitted by 4:00pm on Friday, April 26, 2019. A \$50 administration fee will apply to course and registration changes.</p>
<input type="checkbox"/> Improving Governance in the NFP Sector		Full Day	7	\$275	
<input type="checkbox"/> Technology Update		AM	3.5	\$137.50	
<input type="checkbox"/> Effective Delegation to Develop Others & Boost Productivity		AM	3.5	\$137.50	
<input type="checkbox"/> Effective Feedback with a Growth Mindset		PM	3.5	\$137.50	
<input type="checkbox"/> Tech Tools and Gadgets for a More Efficient You!		PM	3.5	\$137.50	
<b>THURSDAY, MAY 9 (SAINT JOHN)</b>					
<input type="checkbox"/> Cloud Computing: The Future is Here!		Full Day	7	\$275	
<input type="checkbox"/> Mental Health at Work		Full Day	7	\$275	
<input type="checkbox"/> Understanding Personalities		AM	3.5	\$137.50	
<input type="checkbox"/> Understanding Generations in the Workplace		PM	3.5	\$137.50	
<b>THURSDAY, MAY 16 (MONCTON)</b>					
<input type="checkbox"/> Dealing with the Strong Personality		Full Day	7	\$275	
<input type="checkbox"/> Building a Healthy, Productive and Profitable Workplace Culture		Full Day	7	\$275	
<input type="checkbox"/> Producing Effective Meeting Notes and Minutes		AM	3.5	\$137.50	
<input type="checkbox"/> Email Etiquette: Create the Right Tone & Get the Best Response		PM	3.5	\$137.50	
<b>FRIDAY, MAY 17 (MONCTON)</b>					
<input type="checkbox"/> Établir une culture saine, productive et rentable en milieu de travail*		Full Day	7	\$275	
<input type="checkbox"/> Write with Confidence for Professionals		Full Day	7	\$275	
<input type="checkbox"/> Leadership Communications		Full Day	7	\$275	
<b>TUESDAY, MAY 21 (FREDERICTON)</b>					
<input type="checkbox"/> Cash Cows, Pigs and Jackpots: The Simplest Personal Finance Strategy Ever		Full Day	7	\$275	
<input type="checkbox"/> Diriger le changement*		Full Day	7	\$275	
<input type="checkbox"/> Promoting a Respectful Workplace and Preventing Harassment		Full Day	7	\$275	
<b>WEDNESDAY, MAY 22 (FREDERICTON)</b>					
<input type="checkbox"/> PSAS - Review of Standards		Full Day	7	\$275	
<input type="checkbox"/> Leading Change		Full Day	7	\$275	
<input type="checkbox"/> Time Management		Full Day	7	\$275	

### METHOD OF PAYMENT

Credit card (Visa or Mastercard)     Cheque (payable to CPA New Brunswick)

Name on card: \_\_\_\_\_

Card #: \_\_\_\_\_

Expiry: \_\_\_\_\_

Signature: \_\_\_\_\_

SUBTOTAL	
Discount 20%	
NET TOTAL	
HST (15%)	
TOTAL	

HST #128110244

**Deadline to send completed registration form and FULL PAYMENT to CPA New Brunswick is 4 pm April 26, 2019.**

Mail to: CPA New Brunswick, 602-860 Main Street, Moncton, NB E1C 1G2 / Fax: (506) 830-3310 / Email: [rdupuisleon@cpanewbrunswick.ca](mailto:rdupuisleon@cpanewbrunswick.ca)